

**BOROUGH OF PARRYVILLE**  
**MEETING MINUTES**  
**September 18, 2023**

Meeting was called to order by Jason Smith, Council President at 7:02pm

Pledge of Allegiance

**Roll Call:**

**Present:** Jason Smith, President; Dustin Wentz, Vice President; Patty Wentz, Councilperson; Tom Kobal, Mayor; Cathy Hawk, Secretary; Robert Frycklund, Solicitor

**Absent:** Monica Kunkle, Councilperson; Dana Brubaker, Treasurer

**Prior Meeting Minutes**

- September 11, 2023 – Motion to approve by D. Wentz; 2<sup>nd</sup> by P. Wentz. Motion carried

**Treasurer's Reports**

- Period ending August 31, 2023 – Motion to approve by D. Wentz; 2<sup>nd</sup> by P. Wentz; Motion carried

**List of Bills**

- Motion by D. Wentz to approve the Light-Heigel check for \$329.13, and the Cargill check for \$2,127.80; 2<sup>nd</sup> by P. Wentz. Motion carried
- September 18, 2023 List of Bills – Question of the \$9.25 parking fees – few times parking at courthouse for picking up checks from Tax Bureau. Motion to approve by P. Wentz; 2<sup>nd</sup> by D. Wentz; Motion carried

**Department Reports**

- A. Zoning and Building Code
  - a. Short-Term Rental (STR) issues updates
    - i. Resident S. Everett shared highlights of the Zoning Hearing Board (ZHB) meeting regarding the potential STR at 770 N Harrity and stated that the ZHB approved the application.
    - ii. Pres. Smith reviewed the email from the Zoning Officer, Marty Sowers re the ZHB meeting
    - iii. Atty. Frycklund shared his experience with a similar situation; will send Sec'ty Hawk the denial of STR "Slice of Life Case" to forward to S. Everett.
  - b. Property Clean Up Updates
    - i. Pres. Smith stated that fines are being paid from citations that were issued by Code Officer Sowers
  - c. Illegal vehicle update
    - i. Pres. Smith stated that Marty will be forwarding pictures to Atty Frycklund so he can issue Contempt of Court
  - d. Sewage Enforcement - They are looking into grants to assist
- B. Solicitor
  - a. No report.
- C. Mayor
  - a. Mayor Kobal stated that he has taken care of an illegally parked vehicle at Riverwalck.
  - b. Also stated there was another incident with shooting of firearms at a property near him
    - i. Atty Frycklund will talk to "Mike" about State Police saying it is not their problem.
- D. Engineer
  - a. Pres. Smith stated they are looking at repaving Cherry Alley in the Spring 2024
  - b. Pres. Smith asked for an updated price sheet for the combined Borough Hall/Fire Company/Emergency Shelter LSA grant he will be applying for by Sept. 30

**Board Reports**

- A. Planning Commission -- No report

- B. Zoning Hearing Board
  - a. Discussed and met 2x regarding the 770 N. Harrity property

### **Committee Reports**

- A. Building and Lights – D. Wentz
  - a. Picked up heater/forced hot air blower. Will get it shipped to John Wentz (Roadworker)
- B. Health & Sanitation – J. Smith
  - a. Spoke with Waste Management ... new Route Manager
- C. Roads
  - a. Cherry Alley project – discussed earlier
- D. Playground – Kathi Wolter
  - a. K Wolter would like to have thorough review of the Playground Fund, however Pres. Smith has not heard anything from Treas. Brubaker
  - b. Motion by D. Wentz to approve the purchase of the see-saw, bench & bike rack through Ely Assoc not to exceed \$6500; 2<sup>nd</sup> by P. Wentz. Motion carried.
  - c. Motion by D. Wentz to approve the purchase of the Spring Rider not to exceed \$2500; 2<sup>nd</sup> by P. Wentz; motion carried.
  - d. K. Wolter to get current price for the 23"x36" sign
  - e. K. Wolter to get current price for the fence gate (from John Wentz)
  - f. D. Wentz stated that the playground currently has camera footage in case of vandalism
- E. Canal Commission – M. Johnson & D. Wentz
  - a. VP D. Wentz stated there will be a meeting on 9/26/2023 and he will report back concerning this
- F. Fire & Safety – M. Kunkle
  - a. N/A
- G. Finance & Budget – J. Smith
  - a. N/A
- H. Act 537 – J. Smith
  - a. Discussed earlier
- I. President's Report – J. Smith
  - i. 2023/2024 LSA Grant being applied for
- J. Grants – J. Smith
  - a. Already discussed

### **Unfinished Business**

- A. Draft Ordinance 2023-02 regarding Short-Term Rentals – Sec'y Hawk to send updated draft to Atty. Frycklund and Zoning/Code Enforcement Officer for their review
- B. Council Position Opening
  - a. Pres. Smith to reach out to someone; may need to file petition from the Court to appoint someone

### **New Business** - none

### **Public Comment** - none

### **Adjournment**

Motion to adjourn at 8:03p by P. Wentz; 2<sup>nd</sup> by D. Wentz; motion carried.

### **Submitted By:**

*Cathy Hawk*

**Cathy Hawk, Secretary**

**Next Regularly Scheduled Meeting: Monday, October 16, 2023, at 7:00pm at the Parryville Borough Hall**