

BOROUGH OF PARRYVILLE
SPECIAL MEETING MINUTES
September 11, 2023

Meeting was called to order by Jason Smith, Council President at 6:46pm.

Pledge of Allegiance

Moment of Silence in Remembrance of 9/11 (2001)

Roll Call:

Present: Jason Smith, President; Dustin Wentz, Vice President; Monica Kunkle, Councilperson; Patty Wentz, Councilperson; Treasurer; Cathy Hawk, Secretary

Absent: Dana Brubaker, Treasurer; Tom Kobal, Mayor; Robert Frycklund, Solicitor

Prior Meeting Minutes

- August 29, 2023 – Motion to approve by M. Kunkle; 2nd by P. Wentz. Motion carried

Special Meeting Items

- A. Approval of Light-Heigel check for \$329.13 and Cargill check for \$2,127.80
 - a. Discussion but no motion
- B. Short-Term Rental Ordinance Draft
 - a. Reviewed, discussed and made changes to items throughout the draft ordinance.
 - b. Sec’y Hawk will finalize the document and send to the Borough Solicitor and Zoning Officer for their review and input.
- C. Vehicle Options
 - a. Pres. Smith and VP Wentz shared options of leasing and purchasing and funding.
 - b. VP Wentz will contact Holland Ford near Lancaster as they municipalities use them as they have more vehicles and lower prices. Sec’y Hawk will contact a manager at Leighton Ford to see if they can do a dealer trade, and provide VP Wentz’s contact info.
- D. Staffing
 - a. Discussed staffing challenges and effects. Pres. Smith will discuss with Solicitor Frycklund.
 - b. Discussed opening Borough credit card. P. Wentz & Sec’y Hawk will work together on this.
 - c. Discussed potential residents to fulfill open Council seat. No responses from Facebook post. Pres. Smith will personally contact a few people.

Adjournment

- Motion by D. Wentz and 2nd by P. Wentz to adjourn the meeting; motion carried.

Meeting concluded at 8:42 p.m.

Submitted By:

Cathy Hawk

Cathy Hawk
Secretary

Next Scheduled Meeting: Monday, September 18, 2023, at 7:00pm at the Parryville Borough Hall