

BOROUGH OF PARRYVILLE
MEETING MINUTES
August 29, 2023

Meeting was called to order by Jason Smith, Council President at 7:00pm

Pledge of Allegiance

Moment of Silence for the late Councilman Donald Smith and Family

Roll Call:

Present: Jason Smith, President; Dustin Wentz, Vice President; Monica Kunkle, Councilperson; Patty Wentz, Councilperson; Tom Kobal, Mayor; Cathy Hawk, Secretary; Robert Frycklund, Solicitor
Absent: Dana Brubaker, Treasurer

Prior Meeting Minutes

- July 17, 2023 – Motion to approve by D. Wentz; 2nd by M. Kunkle. Motion carried

Treasurer's Reports

- Period ending July 31, 2023 dated August 14, 2023 – Motion to approve by M. Kunkle; 2nd by P. Wentz; Motion carried

List of Bills

- August 21, 2023 – Motion to approve by D. Wentz; 2nd by M. Kunkle; Motion carried

Public Comments

- D. Fedor requested ordinance for N. Harrity Road from 30 years ago concerning Right-of-Way, his field and road work. Stated the Engineer was Russel Neal. Stated that all residents needed to sign off on the document.
 - Pres. Smith will request our current engineer to look at the road
- D Fedor concerned of the Public Notice for the upcoming Zoning Hearing Board meeting regarding 770 N Harrity Road and putting more buildings on the property.
 - Pres. Smith stated he sought clarification from our Zoning Officer. Pres. Smith read the Public Notice.
 - Sec'y Hawk will print sections 106, 107, and 111 of the Zoning Ordinance
- D Fedor stated that Duane Delliker changed our Zoning Ordinance. Kathi Wolter corrected him to say that Mr. Delliker's proposed changes were not accepted as they were.
 - Pres. Smith stated that Council will not know the results of the ZHB meeting till after.
- R. Petkus stated his concerns of the road runoff washing out his driveway.
 - Pres. Smith & VP Wentz discussed road work projects, grants, and a tax increase being inevitable to improve and take care of the Borough

Department Reports

- A. Zoning and Building Code
 - a. Draft for the Short Term Rental Ordinance: Special Meeting to be held September 11 at 6:30pm for Council to review
- B. Sewage Enforcement

- a. Pres. Smith stated Andrea from Barry Isett & Associates is looking at funding options to the Borough doesn't need to pay for the Income Survey for the downtown area. She will keep in touch with Pres. Smith
- C. Code Enforcement
 - a. Pres. Smith stated that, due to our Zoning Officer's letters and fines, residents are doing improvements on their properties.
- D. Solicitor
 - a. No report.
- E. Mayor
 - a. Mayor Kobal stated that he has taken care of an illegally parked vehicle at Riverwalck; Also with Behler residence blocking the alley, truck without license, and stated that he applied for an LLC for a garage.
 - i. Pres. Smith will contact Marty Sowers concerning the illegal truck
- F. Engineer
 - a. No report.

Board Reports

- A. Planning Commission
 - a. No report
- B. Zoning Hearing Board
 - a. Will be meeting on September 7 for the 770 N. Harrity property

Committee Reports

- A. Building and Lights – D. Wentz
 - a. Cable box fire as be remedied
 - b. Cameras have been removed from S. Fireline and Bartholomew tree
- B. Health & Sanitation – J. Smith
 - a. Spoke with Waste Management Route Manager who informed that bag weight cannot exceed 35 lb., and cans cannot be more that 75lb
 - i. Also stated that some recycling canisters had items that are not recyclable so they do not empty the canisters
 - b. Pres. Smith has updated the Parryville Facebook page
- C. Roads
 - a. Pres. Smith discussed vehicle issues and financial needs and the need to make a decision soon so that we can plow snow this winter
 - i. Pres. Smith has reached out to other municipalities regarding borrowing a vehicle; no success
 - ii. Pres. Smith asked Council members to look at potential vehicle options online and share their findings at the September 11, 2023, Special Meeting (Sec'y Hawk will add to the agenda)
 - b. Pres. Smith will reach out to Engineer Eric Snyder regarding Cherry Alley project
- D. Playground – Kathi Wolter
 - a. K Wolter thanked Pres. Smith for the mulch delivery and getting volunteers
 - b. K Wolter would like to have thorough review of the Playground Fund. Pres. Smith will reach out to Treas. Brubaker
 - c. Would like to purchase benches, bike racks, seesaws, and 2'x3' sign and would like this to be approved by Council at the September regular meeting
- E. Canal Commission – M. Johnson & D. Wentz
 - a. No report
- F. Fire & Safety – M. Kunkle
 - a. Stated upcoming events.
- G. Finance & Budget – J. Smith
 - a. The LSA grant is open and Pres. Smith will get the info.
- H. Act 537 – J. Smith
 - a. Discussed earlier

- I. President's Report – J. Smith
 - a. Heat for the building – furnace is no longer functional
 - i. VP Wentz will take the lead on solving
- J. Grants – J. Smith
 - a. Already discussed

Unfinished Business

- A. Resolution 2023-04 Sewage Sludge Resolution – Motion by D. Wentz to accept the Resolution; 2nd by P. Wentz. Motion carried

New Business

- A. Council vacancy
 - a. Pres. Smith will put on the Parryville Facebook page
 - b. Solicitor Frycklund stated that 30 days after today the position will need to be filled

Executive Session

- Entered into by Council and Solicitor only at 8:24p

Adjournment

Motion to adjourn at 8:59p by D. Wentz; 2nd by M. Kunkle; motion carried.

Submitted By:

Cathy Hawk

Cathy Hawk, Secretary

Next Regularly Scheduled Meeting: Monday, September 18, 2023, at 7:00pm at the Parryville Borough Hall