

**BOROUGH OF PARRYVILLE**  
**MEETING MINUTES**  
**June 19, 2023**

Meeting was called to order by Jason Smith, Council President at 7:00pm

Pledge of Allegiance

**Roll Call:**

**Present:** Jason Smith, President; Monica Kunkle, Councilperson; Patty Wentz, Councilperson; Cathy Hawk, Secretary; Robert Frycklund, Solicitor

**Absent:** Dustin Wentz, Vice President; Donald Smith, Councilman; Tom Kobal, Mayor; Dana Brubaker, Treasurer

**Prior Meeting Minutes**

- May 15, 2023 – Motion to approve by M. Kunkle; 2<sup>nd</sup> by P. Wentz. Motion carried

**Treasurer's Reports**

- April 30, 2023 – Motion to approve by P. Wentz; 2<sup>nd</sup> by M., Kunkle; Motion carried
- May 31, 2023 – Motion to approve by M. Kunkle; 2<sup>nd</sup> by P. Wentz; Motion carried

**List of Bills**

- June 19, 2023 – Motion to approve M. Kunkle; 2<sup>nd</sup> by P. Wentz; Motion carried

**Department Reports**

- A. Zoning and Building Code
  - a. Pres. Smith stated that Light-Heigel sent 20 citations. 3 properties requested hearings.
  - b. Pres. Smith stated that there was a violation notice sent to the owner of a Short Term Rental. No response yet from the owner.
  - c. Council is working on the Draft Short Term Rental Ordinance. P. Wentz will schedule another Special Meeting with M. Sowers and Council to review together.
- B. Sewage Enforcement
  - a. Pres. Smith stated Barry Isett & Associates and Light-Heigel are working on a door-to-door Income Survey for the downtown area.
- C. Code Enforcement
  - a. Pres. Smith will be scheduling another Parryville walk/drive through with Marty Sowers.
- D. Solicitor
  - a. No report.
- E. Mayor
  - a. No report.
- F. Engineer
  - a. No report.

**Board Reports**

- A. Planning Commission
  - a. No report
- B. Zoning Hearing Board
  - a. No report.

**Committee Reports**

- A. Building and Lights – D. Smith
  - a. No Report.
- B. Health & Sanitation – J. Smith

- a. Continuing to have issues with trash and/or recycling pickup. Pres. Smith stated the foreman will be on the route.
  - i. Atty. Frycklund stated the Borough can penalize Waste Management by withholding payments.
- C. Roads – D. Smith
  - a. Dump truck issues – Pres. Smith stated it will cost \$8,700 to fix this vehicle; there were 9 pages of repairs to fix. Will be brought back to the Hall from the shop and it will be parked and not used.
  - b. Roadworker John W. stated that they have patched roads and that there was vandalism at the basketball court.
    - i. D. Wentz will move the security camera there
- D. Playground – P. Wentz
  - a. Pres. Smith asked P. Wentz to contact Ziegenfus Coal for mulch, per K. Wolter
- E. Canal Commission – M. Johnson & D. Wentz
  - a. No report
- F. Fire & Safety – M. Kunkle
  - a. Stated upcoming events.
- G. Finance & Budget – J. Smith
  - a. Motion by P. Wentz to provide #2,982.84 for new Adult Firefighting equipment (helmets, flashlights, gloves for 5 people); 2<sup>nd</sup> by M. Kunkle. Motion carried.
  - b. Motion by P. Wentz to reimburse the Fire Company for the insurance bill (amount to be provided at the July meeting); 2<sup>nd</sup> by M. Kunkle; Motion carried.
- H. Act 537 – J. Smith
  - a. No report
- I. President’s Report – J. Smith
  - a. No report
- J. Grants – J. Smith
  - a. Broadband infrastructure grant open till July 16, depending on us submitting the SLFRF report

**Unfinished Business**

- A. Ms. Midge Heiser from Mahoning Township and representing Save Carbon County stated that 22 municipalities in Carbon County have already passed a resolution. She stated that farmers are getting incentives like free tractors to take/use the sludge that contains medical waste, etc.
  - a. Council will review the proposed resolution prior to the July 17, 2023, meeting.
- B. Motion by M. Kunkle to advertise draft Ordinance 2023-04 regarding the issuing of permits for those with outstanding debt in the Borough. 2<sup>nd</sup> by P. Wentz. Motion carried.
  - a. Atty. Frycklund will advertise.
- C. Pres. Smith stated that the need for a heating system is still unresolved.

**New Business**

- A. Dump Truck
  - a. Pres. Smith shared thoughts on getting new or used replacement vehicle, leasing or financing, Liquid Fuels monies, interest rates
    - i. Concern by Council members about leasing a work vehicle because of potential for scratches which will affect the rates
  - b. Motion by P. Wentz to begin the investigative process with CoStars or dealership; 2<sup>nd</sup> by M. Kunkle; motion carried

**Adjournment**

Motion to adjourn by M. Kunkle; 2<sup>nd</sup> by P. Wentz; motion carried. Meeting concluded at 7:40pm

**Submitted By:**

*Cathy Hawk* Cathy Hawk, Secretary

**Next Regularly Scheduled Meeting: Monday, July 1, 2023, at 7:00pm at the Parryville Borough Hall**