

BOROUGH OF PARRYVILLE
MEETING MINUTES
May 15, 2023

Meeting was called to order by Jason Smith, Council President at 7:10pm

Pledge of Allegiance

Roll Call:

Present: Jason Smith, President; Donald Smith, Councilman; Monica Kunkle, Councilperson; Cathy Hawk, Secretary; Robert Frycklund, Solicitor

Absent: Dustin Wentz, Vice President; Patty Wentz, Councilperson; Tom Kobal, Mayor; Dana Brubaker, Treasurer

Prior Meeting Minutes

- April 17, 2023 – Motion to approve by M. Kunkle; 2nd by D. Smith. Motion carried
- May 4, 2023 – Motion to approve by M. Kunkle; 2nd by D. Smith. Motion carried

Treasurer's Reports

- February 28, 2023 – Motion to approve by D. Smith; 2nd by M., Kunkle; Motion carried
- March 31, 2023 – Motion to approve by D. Smith; 2nd by M. Kunkle; Motion carried
- April – not available

List of Bills

- May 15, 2023 – Motion to approve with the correction of 2nd entry for Palmerton Telephone to \$74.19 by M. Kunkle; 2nd by D. Smith; Motion carried

Department Reports

- A. Zoning and Building Code
 - a. Pres. Smith stated that Light-Heigel sent 16 citations to the District Justice regarding ongoing violations that have not been resolved as well as a civil complaint.
 - b. Pres. Smith stated that there was a 2nd violation notice sent to the owner of a Short Term Rental.
 - c. Council is working on the Draft Short Term Rental Ordinance.
- B. Sewage Enforcement
 - a. Pres. Smith stated Barry Isett & Associates and Light-Heigel are working on a door-to-door Income Survey for the downtown area.
- C. Code Enforcement
 - a. Pres. Smith will be scheduling another Parryville walk/drive through with Marty Sowers.
- D. Solicitor
 - a. No report.
- E. Mayor
 - a. No report.
- F. Engineer
 - a. No report.

Board Reports

- A. Planning Commission
 - a. No report
- B. Zoning Hearing Board
 - a. No report.
 - b. Atty. Greg Mousseau is still the Zoning Hearing Board attorney

Committee Reports

- A. Building and Lights – D. Smith
 - a. No Report.
- B. Health & Sanitation – J. Smith
 - a. Continuing to have issues with trash and/or recycling pickup. Pres. Smith is keeping track of missed properties.
- C. Roads – D. Smith
 - a. No report.
- D. Playground – P. Wentz
 - a. No report.
- E. Canal Commission – M. Johnson & D. Wentz
 - a. Pres. Smith read letter that was received and will share with M. Johnson and D. Wentz.
- F. Fire & Safety – M. Kunkle
 - a. Stated upcoming events.
 - b. Provided next payment of insurance due
 - c. Read letter regarding the need of \$2,982.84 for the cost of fire equipment for Jr. Firefighters who are becoming Adult Firefighters.
 - d. Palmerton requesting Parryville Fire Co. to assist with May 31 Veteran’s Day events
- G. Finance & Budget – J. Smith
 - a. No report.
- H. Act 537 – J. Smith
 - a. Waiting on the Income Survey to be completed
- I. President’s Report – J. Smith
 - a. Tax bills had a misprint and needed to be resent
 - b. Received a message from Rep. Heffley’s office regarding Council’s concerns about grants
- J. Grants – J. Smith
 - a. Sect’y Hawk forwarded email regarding the COVID-19 ARPA PA Broadband Infrastructure Program grant

Unfinished Business

- a. None.

New Business

- A. Roy Christman from Save Carbon County shared about the history of the sewage sludge issue in the County, the definition, and the desire to return to the Right to Farm Act of 1982.
 - a. Stated that 15 municipalities in Carbon County have already passed a resolution; there are 4 municipalities which have tabled the resolution.
 - b. Council will review the proposed resolution prior to the June 19 2023, meeting.
- B. Draft Ordinance 2023-04 regarding issuing of permits for those with outstanding debt with the Borough
 - a. Sect’y Hawk will email the draft to Council
 - b. Atty. Frycklund explained why this draft ordinance was brought forward
 - c. To be reviewed by Council prior to and discussed at the June 19 meeting to be advertised in July.

Adjournment

Motion to adjourn by M. Kunkle; 2nd by D. Smith motion carried. Meeting concluded at 7:50pm

Submitted By:

Cathy Hawk

Cathy Hawk, Secretary

Next Regularly Scheduled Meeting: Monday, June 19, 2023, at 7:00pm at the Parryville Borough Hall