

**BOROUGH OF PARRYVILLE**  
**SPECIAL MEETING MINUTES**

**March 18, 2023**

Meeting was called to order by Jason Smith, Council President at 1:09pm.

Meeting was recorded to provide to Secretary Hawk for the Minutes.

Pledge of Allegiance

**Roll Call:**

**Present:** Jason Smith, President; Donald Smith, Councilman; Monica Kunkle, Councilperson; Patricia Wentz, Councilperson

**Absent:** Dustin Wentz, Vice President; Dana Brubaker, Treasurer; Cathy Hawk, Secretary; Tom Kobal, Mayor; Robert Frycklund, Solicitor

**Unfinished Business**

A. Parryville Tax Collector Vacancy

a. Pres. Smith stated that, although the position was posted, there were zero applicants

i. Resolution 2023-\_\_ authorizing collection of certain municipal taxes by the Carbon County Treasurer

1. Motion by P. Wentz; 2<sup>nd</sup> by D. Smith. Motion carried

ii. Agreement for Services – by and between County of Carbon and Parryville Borough for collection of taxes

1. Pres. Smith noted that Parryville will annually pay \$3,000 to the County of Carbon; also noted that \$15 will be charged to the Borough for each tax certification that is requested

2. Pres. Smith also noted that this will need to be sent to the Carbon County Commissioners for their approval as well

3. Motion to enter the Agreement by M. Wentz; 2<sup>nd</sup> by D. Smith. Motion carried.

B. Short-Term Rental document

a. Please review document in your email. Pres. Smith will forward again.

**Adjournment**

- Motion by M. Kunkle to adjourn the meeting; 2<sup>nd</sup> by P. Wentz; motion carried.

Meeting concluded at 1:16 p.m.

**Submitted By:**

*Cathy Hawk*

**Cathy Hawk**  
**Secretary**

**Next Scheduled Meeting: Monday, March 20, 2023, at 7:00pm at the Parryville Borough Hall**