

BOROUGH OF PARRYVILLE
MEETING MINUTES
February 21, 2023

Meeting was called to order by Jason Smith, Council President at 7:00pm

Pledge of Allegiance

Roll Call:

Present: Jason Smith, President; Dustin Wentz, Vice President; Donald Smith, Councilman; Monica Kunkle, Councilperson; Patricia Wentz, Councilperson; Tom Kobal, Mayor; Cathy Hawk, Secretary; Robert Frycklund, Solicitor

Absent: Dana Brubaker, Treasurer

Prior Meeting Minutes

- January 17, 2023 – not available. Motion to table by D. Wentz; 2nd by D. Smith. Motion carried

Treasurer's Reports

- Period Ending January 31, 2023 – Motion to approve by P. Wentz; 2nd by M. Kunkle. Motion carried

List of Bills

- February 21, 2023 List of Bills – Motion by D. Wentz to approve the List of Bills; 2nd by D. Smith; Motion carried

Department Reports

- A. Zoning and Building Code
 - a. No report from M. Sowers
 - b. Short Term Rental Draft Ordinance
 - i. VP Wentz prefers to have "Permit" rather than "License" throughout the document
 - ii. Pres. Smith requested council members to review. Special Meeting will be held on Saturday, March 18, 2023 at 1:00pm to discuss in depth
- B. Sewage Enforcement
 - a. Pres. Smith stated that our rep from Barry Isett & Marty Sowers are working together for the Income Survey to be done in the Spring 2023
- C. Code Enforcement
 - a. Pres. Smith brought concern of dog leash enforcement. Will ask M. Sowers to address
 - b. VP Wentz spoke to PennDot regarding speed control in the Borough. We are currently unable to enforce and may not install speed bumps
- D. Solicitor
 - a. No report.
- E. Mayor
 - a. Mayor dinner on March 30. Pres. Smith will attend with Mayor Kobal
- F. Engineer
 - a. No report.
- G. Tax Collector Position
 - a. Atty. Frycklund gave guidance on how to proceed regarding other municipalities assisting or the County

Board Reports

- A. Planning Commission
 - a. Pres. Smith – Quality Carriers planning to enter agreement to lease the old Rock Hill location
- B. Zoning Hearing Board
 - a. No Report

Committee Reports

- A. Building and Lights – D. Smith
 - a. VP Wentz looking at options for heat in the Borough Hall facility.
- B. Health & Sanitation – J. Smith
 - a. No report.
- C. Roads – D. Smith
 - a. Due to current health conditions of Roadmaster Hawk, John Wentz will be the main contact.
- D. Playground – P. Wentz
 - a. Will be meeting with the Committee next week concerning holding a Community Day around the time of Earth Day 2023
- E. Canal Commission – M. Johnson & D. Wentz
 - a. No report
- F. Fire & Safety – M. Kunkle
 - a. Stated upcoming events
 - b. Invoices for fittings for dry hydrant on Water Street given to Sec’y Hawk for Treasurer Brubaker. Fire Company to be reimbursed
- G. Finance & Budget – J. Smith
 - a. No report.
- H. Act 537 – J. Smith
 - a. No report
- I. President’s Report – J. Smith
 - a. Pres. Smith shared a concern by a resident
- J. Grants – J. Smith
 - a. No response yet.

Unfinished Business

- A. N/A

New Business

- A. No new business.

Additional Public Comments

- A. No comments.

Executive Session

- A. Executive Session commenced at 7:59 p.m. and ended at 8:07 p.m.

Adjournment

- Motion by D. Wentz to adjourn the meeting; 2nd by M. Kunkle; motion carried.

Meeting concluded at 8:09 p.m.

Submitted By:

Cathy Hawk

Cathy Hawk
Secretary

Special Meeting Scheduled for Saturday, March 18, 2023, at 1:00pm at the Parryville Borough Hall
Next Regularly Scheduled Meeting: Monday, March 20, 2023, at 7:00pm at the Parryville Borough Hall