

BOROUGH OF PARRYVILLE
MEETING MINUTES
December 19, 2022

Meeting was called to order by Jason Smith, Council President at 7:00pm

Pledge of Allegiance

Roll Call:

Present: Jason Smith, President; Dustin Wentz, Vice President; Donald Smith, Councilman; Monica Kunkle, Councilperson; Patricia Wentz, Councilperson; Tom Kobal, Mayor; Robert Frycklund, Solicitor

Absent: Dana Brubaker, Treasurer; Cathy Hawk, Secretary

Guests: Joe Bennett; Douglas Kopp, Engineer ARRO Consulting; Doug Hawk, Parryville Roadmaster

Unfinished Business

- A. D. Kopp – re: DaVita Dialysis, 770 State Road, Parryville – DEP requires Parryville to pass a resolution regarding Act 537 modules. Handed out paperwork (checklist, proposed resolution)
 - a. Atty. Frycklund requested D. Kopp to email so as to forward to our Engineer.
 - b. Pres. Smith stated that Parryville will be meeting January 9, 2023, and can have this part of the agenda as long as all of the paperwork is provided ASAP so we can send to our Engineer.
 - c. Mr. Bennett stated that he had indemnified Parryville Borough as this is the only sewage treatment property in the entire Borough so there is no liability for Parryville Borough.

Prior Meeting Minutes

- February 21, 2022 – not available (Dana)
- November 21, 2022 – Motion to approve by D. Smith; 2nd by M. Kunkle. Motion carried

Treasurer's Reports

- Period Ending November 30, 2022 – Motion to approve by D. Wentz; 2nd by D. Smith. Motion carried

List of Bills

- With Additions
 - 2022 Grant Pavement Project – LB Construction Enterprises \$21,105
 - Responsible Recycling for electronics recycling event on Dec. 10, 2022 - \$845
- Motion by D. Wentz to approve the List of Bills with additions; 2nd by D. Smith ; Motion carried
- Barry Isett - \$224
 - Motion by P. Wentz to add this to the List of Bills; 2nd by D. Wentz. Motion carried
- D. Wentz asked D. Smith about the change of lighting to LED; nothing yet
- Pres. Smith elaborated on the Times News advertising billing for Zoning Hearing and special meeting

Department Reports

- A. Zoning and Building Code
 - a. Pres. Smith stated there is no report
 - b. C. Hawk is working on Short Term Rental documents from other municipalities so we can adopt one in the near future.
- B. Sewage Enforcement
 - a. Pres. Smith stated that our rep from Barry Isett & Marty Sowers are working together for the Income Survey
- C. Code Enforcement

- a. No report.
- D. Solicitor
 - a. No report.
- E. Mayor
 - a. Will be putting notice on a vehicle by the playground.
- F. Engineer
 - a. Councilman D. Smith & Roadmaster Hawk stated Engineer Eric Snyder said we should buy stone for South Fireline with the remaining grant money, which Pres. Smith stated is \$7,595.
 - i. Roadmaster Hawk will order the stone. Stated that the shoulders are soft and the team will build them up

Board Reports

- A. Planning Commission
 - a. No report
- B. Zoning Hearing Board
 - a. Pres. Smith stated they will be meeting on January 5, 2023, regarding the Michael Johnson/Riverwalck/Pencor property. Marty Sowers had explained responsibilities to the Zoning Hearing Board before Thanksgiving.
 - b. Pres. Smith stated one member had resigned and another resident is interested.

Committee Reports

- A. Building and Lights – D. Smith
 - a. No report.
- B. Health & Sanitation – J. Smith
 - a. Pres. Smith was in contact with Waste Management to get the rental property dumpster and another dumpster off of our invoice.
 - i. Stated that C. Hawk will then send an invoice to the different property owners to recoup the fees.
- C. Roads – D. Smith
 - a. Roadmaster Hawk stated issues they have had with the plow truck.
 - b. D. Wentz stated the new Ram was taken to EM Kutz and will be ready tomorrow with the V-Plow. The light will not be installed.
 - i. Pres. Smith stated that we will look for another vendor to install that.
- D. Playground – P. Wentz
 - a. No report
 - b. No event yet planned for 2023 but will reach out to the Committee
- E. Canal Commission – M. Johnson & D. Wentz
 - a. No report
- F. Fire & Safety – M. Kunkle
 - a. Stated upcoming events
- G. Finance & Budget – J. Smith
 - a. Pres. Smith discussed the part time wages for road crew employees. He will discuss with Treas. Brubaker and report back to Council.
 - b. Motion by D. Wentz to adopt the 2023 Budget. 2nd by D. Smith. Motion carried.
 - c. Motion by D. Wentz to adopt 2023-01 2023 Real Property Tax Ordinance. 2nd by P. Wentz. Motion carried.
 - d. Motion by D. Wentz to advertise an ordinance regarding Act 57 of 2022 Effects of Failure to Receive Tax Notice; 2nd by M. Kunkle. Motion carried.
- H. Act 537 – J. Smith
 - a. No report
- I. President's Report – J. Smith
 - a. Electronics Recycling event was a success. Thought to do every other year.
 - b. Thanks to those who came to the Christmas tree lighting

- c. Sold the 1999 Chevy Silverado for the full ask-price of \$1,500. Received \$1,200 and will receive the remainder when we do the title transfer. Pres. Smith will meet him in Jan. 2023 to solidify.
 - d. Stated that we can purchase spray from Amazon to prevent rust for the Ram and the dump truck. Will order in the Spring of 2023
- J. Grants – J. Smith
- a. No response yet.

Unfinished Business

- A. Nothing

New Business

- A. D. Wentz thanked the Parryville Fire Department for the Santa visits and for doing an outstanding job.
- B. Pres. Smith thanked Roadmaster Hawk, Monica Kunkle and Cathy Hawk for their parts in getting the Chevy Silverado ready for the new owner.

Additional Public Comments

- A. Roadmaster Hawk cautioned all to be safe with the 3 degree temperatures during Christmas week.

Adjournment

- Motion by D. Wentz to adjourn the meeting; 2nd by P. Wentz; motion carried.

Meeting concluded at 7:47pm.

Submitted By:

Cathy Hawk

**Cathy Hawk
Secretary**

Next Scheduled Meeting: Monday, January 9, 2023, at 7:00pm at the Parryville Borough Hall