

BOROUGH OF PARRYVILLE
MEETING MINUTES
October 17, 2022

Meeting was called to order by Jason Smith, Council President

Pledge of Allegiance

Roll Call:

Present: Jason Smith, President; Dustin Wentz, Vice President; Donald Smith, Councilman; Monica Kunkle, Councilperson; Patricia Wentz, Councilperson; Tom Kobal, Mayor; Cathy Hawk, Secretary; Robert Frycklund, Solicitor

Absent: Dana Brubaker, Treasurer

Prior Meeting Minutes

- February 21, 2022 – not available (Dana)
- September 29, 2022 Special Meeting – Motion to approve by D. Smith; 2nd by D. Wentz. Motion carried

Treasurer's Reports

- Period Ending August 31, 2022 – Motion to approve by D. Smith; 2nd by M. Kunkle; Motion carried
- Period Ending September 30, 2022 – Motion to approve by D. Wentz; 2nd by D. Smith. Motion carried

List of Bills – October 17, 2022

- D. Smith asked D. Hawk Roadmaster if the Lehigh Asphalt was for East Fireline; D. Hawk confirmed.
- Motion by D. Wentz to approve the List of Bills; 2nd by P. Wentz; Motion carried

Department Reports

- A. Zoning and Building Code
 - a. Mayor Kobal stated that Jill Ahner is requesting that Council does not condemn the house next to the Borough Hall.
 - b. Pres. Smith stated Light-Heigel is working on a plan for M. Johnson to purchase land
 - c. Pres. Smith stated Light-Heigel is addressing businesses operating without permits.
- B. Sewage Enforcement
 - a. Pres. Smith stated there is a Cooperative Agreement in the works between Light-Heigel and our SEO Barry Isett & Associates for the 537 Plan Income Survey. Once complete, then Light-Heigel can move forward with completing the Income Survey.
- C. Code Enforcement
 - a. No report.
- D. Solicitor
 - a. Atty. Frycklund stated that Engineer Eric Snyder is OK with us executing the DaVita Sewage Application.
- E. Mayor
 - a. Mayor Kobal stated that someone is supplying kids in town with vapes. Atty Frycklund stated that there is nothing that Council can do about that.
 - b. Mayor Kobal stated that he will be attending the Mayors' Meeting October 19
 - c. Mayor Kobal stated that the community Trick-or-Treat will be on October 31 from 6-8pm
- F. Engineer
 - a. No report

Board Reports

- A. Planning Commission
 - a. No report.
- B. Zoning Hearing Board
 - a. Pres. Smith said he posted the need for a 3rd person for the Zoning Hearing Board and received interest from 2 individuals. Motion by D. Wentz, 2nd by D. Smith to appoint Mr. Gale Ross and Ms. April Roeder to the Zoning Hearing Board. Motion carried.

Committee Reports

- A. Building and Lights – D. Smith
 - a. No report.
- B. Health & Sanitation – J. Smith
 - a. Reminded of the Electronics Recycling event on Dec. 10, 2022.
 - b. Pres. Smith stated he is trying to get an accurate list of residents who are in arrears
 - c. Pres. Smith is still trying to work with Waste Management to get the rental property off of our invoice.
- C. Roads – D. Smith
 - a. Roadmaster Hawk stated they used 3 loads of asphalt on East Fireline Road.
 - b. Roadmaster Hawk stated the security cameras are still active on South Fireline
 - c. Roadmaster Hawk stated that they need to clean out the culvert on Water Street but Ron Zuber is claiming the road as his property which needs to be addressed by someone
- D. Playground – P. Wentz
 - a. No report
- E. Canal Commission – M. Johnson & D. Wentz
 - a. No report
- F. Fire & Safety – M. Kunkle
 - a. Stated upcoming special events
- G. Finance & Budget – J. Smith
 - a. 2023 Budget meeting suggested to be Saturday, November 5 at 3pm depending on Treasurer Brubaker's schedule. Once a date is finalized, Secretary Hawk will advertise
- H. Act 537 – J. Smith
 - a. Discussed earlier in the meeting
- I. President's Report – J. Smith
 - a. The new truck was delivered. We will be getting a V-plow from EM Kutz within a month.
 - i. Motion by D. Smith to have EM Kutz install an amber bar light not to exceed \$1,000. 2nd by M. Kunkle. Motion carried.
 - ii. Pres. Smith stated that under the frame will be sprayed
 - b. Pres. Smith stated that Gayle Schaffer is giving her resignation date of January 15, 2023, as Tax Collector.
 - i. Atty. Frycklund stated that she is required to name a Deputy
- J. Grants – J. Smith
 - a. No report as one grant is still outstanding.

Unfinished Business

- A. Borough Truck
 - a. Discussion about the old truck. Will advertise for the entire truck to be sold and to be removed on a trailer.

New Business

- A. None

Additional Public Comments

- A. A yard in the downtown allegedly has a pig. Pres. Smith will look into this.

Adjournment

- Motion by D. Wentz to adjourn the meeting; 2nd by M. Kunkle; motion carried.

Submitted By:

Cathy Hawk

**Cathy Hawk
Secretary**

Next Scheduled Meeting: Monday, November 21, 2022, at 7:00pm at the Parryville Borough Hall