

**BOROUGH OF PARRYVILLE**  
**MEETING MINUTES**  
**September 19, 2022**

Meeting was called to order by Jason Smith, Council President at 7:04pm

Pledge of Allegiance

**Roll Call:**

**Present:** Jason Smith, President; Dustin Wentz, Vice President; Donald Smith, Councilman; Monica Kunkle, Councilperson; Patricia Wentz, Councilperson; Cathy Hawk, Secretary; Robert Frycklund, Solicitor

**Absent:** Tom Kobal, Mayor; Dana Brubaker, Treasurer

**Prior Meeting Minutes**

- February 21, 2022 – not available (Dana)
- September 12, 2022 Special Meeting – Motion by D. Wentz; 2<sup>nd</sup> by M. Kunkle. Motion carried

**Treasurer's Report**

- Not available. Will need to call a Special Meeting.

**List of Bills**

- Not available. Will need to call a Special Meeting.

**Department Reports**

- A. Zoning and Building Code
  - a. Pres. Smith shared that he and Marty Sowers reviewed bed & breakfasts and short-term rentals which are currently not in Parryville's Zoning Ordinance. Stated that there is a draft of one that is being reviewed.
- B. Sewage Enforcement
  - a. Pres. Smith stated Light-Heigl can do an Income Survey for us. Marty Sowers will be sending an email with the cost estimate.
- C. Code Enforcement
  - a. Pres. Smith stated they did the drive-through with Marty Sowers and noted that there were 18-20 violations, some repeats of prior violations which will work through the court system.
  - b. Discussed blighted properties. Atty. Frycklund share the lengthy process of condemning a property.
- D. Solicitor
  - a. Atty. Frycklund stated that our Engineer will need to answer questions he (Frycklund) has prior to us signing the DaVita Sewage Application Mailer.
- E. Mayor
  - a. No report
- F. Engineer
  - a. No report

**Board Reports**

- A. Planning Commission
  - a. Pres. Smith stated that M. Johnson is seeking to acquire property through Pencor; Engineer has some concerns to be addressed first.
- B. Zoning Hearing Board
  - a. No report.

## **Committee Reports**

- A. Building and Lights – D. Smith
  - a. No report.
- B. Health & Sanitation – J. Smith
  - a. Pres. Smith discussed the Electronics Recycling event on Dec. 10, 2022.
    - i. Motion by M. Kunkle to have the cost be the responsibility of each resident for the disposal of their own electronics. 2<sup>nd</sup> by P. Wentz. Motion carried.
  - b. VP D. Wentz will contact Waste Management to inquire about purchasing recycling cans through them.
- C. Roads – D. Smith
  - a. Roadmaster Hawk stated South Fireline Road is open, however he is meeting with the paving contractor tomorrow to schedule.
  - b. Roadmaster Hawk stated there are continual fallen trees on roads handled by the road crew
  - c. Dump truck went into the shop today.
- D. Playground – P. Wentz
  - a. P. Wentz shared the Playground Committee would like to have a Grand Opening and Community Day on April 22, 2023.
  - b. The committee would like to purchase a see saw, benches and grill from the Playground funds
    - i. Motion by M. Kunkle to approve the purchase of the Heavy Duty See Saw 4 seater from Summit Supply Corp of Colorado in the amount of \$2,407.20. 2<sup>nd</sup> by P. Wentz. Motion carried.
- E. Canal Commission – M. Johnson & D. Wentz
  - a. No report
- F. Fire & Safety – M. Kunkle
  - a. Stated upcoming special events including a Sportsman's Raffle in November.
- G. Finance & Budget – J. Smith
  - a. Nothing to review
- H. Act 537 – J. Smith
  - a. Discussed earlier in the meeting regarding Light-Heigl doing the Income Survey.
- I. President's Report – J. Smith
  - a. Discussed earlier in the meeting.
- J. Grants – J. Smith
  - a. No report as one grant is still outstanding.

## **Unfinished Business**

- A. Borough Truck
  - a. Discussion that the Horseshoe Auto Sales dealership of the 2014 Dodge Ram would not go lower than \$26,500 (previously discussed and approved in the September 12, 2022, meeting to offer up to \$26,000).
  - b. Motion by D. Wentz to purchase the 2014 Dodge Ram for \$26,500. 2<sup>nd</sup> by P. Wentz. Motion carried.
    - i. Treasurer Brubaker will need to supply the past 2 years of Financial Statements
  - c. Roadmaster Hawk suggested getting Municipal plates immediately.

## **New Business**

- A. D. Wentz suggested also purchasing an 8'6" quick mount plow for the 2014 Dodge Ram which would include deflectors, shoe kit; price would be \$7,744 with E.M. Kutz.
  - a. Cost of salt spreader would be \$3,375
- B. Motion by D. Smith to purchase the V-Plow with attachments through E.M. Kutz including installation to be paid for by Liquid Fuels, contingent upon the acceptance of our updated truck purchase offer above. 2<sup>nd</sup> by D. Wentz. Motion carried.

**Additional Public Comments**

A. None

**Adjournment**

- Motion by D. Wentz to adjourn the meeting; 2<sup>nd</sup> by P. Wentz; motion carried.

Executive Session on personnel concerns.

**Submitted By:**

*Cathy Hawk*

**Cathy Hawk  
Secretary**

**Next Scheduled Meeting: Monday, October 17, 2022, at 7:00pm at the Parryville Borough Hall**