

BOROUGH OF PARRYVILLE
MEETING MINUTES
August 15, 2022

Meeting was called to order by Jason Smith, Council President at 7:03pm

Pledge of Allegiance

Roll Call:

Present: Jason Smith, President; Dustin Wentz, Vice President; Donald Smith, Councilman; Monica Kunkle, Councilperson; Patricia Wentz, Councilperson; Tom Kopal, Mayor; Cathy Hawk, Secretary; Robert Frycklund, Solicitor

Absent: Dana Brubaker, Treasurer

Prior Meeting Minutes

- February 21, 2022 – not available (Dana)
- July 18, 2022 – Motion by D. Smith; 2nd by P. Wentz. Motion carried

Treasurer's Report

- Motion by D. Smith; 2nd by D. Wentz. Motion carried

List of Bills

- Motion by D. Wentz to approve the August 2022 List of Bills; 2nd by D. Smith; motion carried

Department Reports

- A. Zoning and Building Code
 - a. Pres. Smith and Marty Sowers scheduled the walk/drive-through of the municipality to check for zoning and building code compliance/non-compliance for the beginning of September
 - b. Will be sending a letter to the Yoga studio
- B. Sewage Enforcement
 - a. Pres. Smith contacted Doyle Heffley's office to see if they can assist with an Income Survey
- C. Code Enforcement
 - a. Pres. Smith stated when they do the drive-through with Marty Sowers, they will be reviewing businesses being run in the borough
- D. Solicitor
 - a. No report
- E. Mayor
 - a. Discussion with Council and Mayor on police presence in the borough and enforcement of ordinances
- F. Engineer
 - a. Bids for South Fireline Paving Project
 - i. Two bids submitted. LB Construction \$28,700 and Lehigh Asphalt Paving \$32,000
 - ii. Motion by D. Wentz to accept LB Construction; 2nd by D. Smith; motion carried

Board Reports

- A. Planning Commission
 - a. No report
- B. Zoning Hearing Board
 - a. Michael Johnson gave plans to Pres. Smith to review for the land across from Riverwalck to be purchased. Pres. Smith will review with the Engineer.

Committee Reports

- A. Building and Lights – D. Smith

- a. Main Street & Water Street light worked on
- B. Health & Sanitation – J. Smith
 - a. Pres. Smith has contacted Waste Management to get the apartment removed from our bill.
 - b. Electronics Recycling – discussion concerning fees that RRS will charge for large items. D. Wentz suggested the Borough paying a percentage (i.e. 10%) to assist residents with affordability
- C. Roads – D. Smith
 - a. Roadmaster Hawk stated the supplies from contractors for the South Fireline Road Grant project are backordered
 - i. Stated a camera was installed due to vandalism
 - b. Roadmaster Hawk stated fallen trees have been handled by the road crew
 - i. A resident stated they are concerned of the trees coming down and losing power
- D. Playground – P. Wentz
 - a. P. Wentz shared the Playground Committee would like to have a Grand Opening and Community Day
- E. Canal Commission
 - a. No report
- F. Fire & Safety – M. Kunkle
 - a. Stated upcoming special events
- G. Finance & Budget – J. Smith
 - a. No report
- H. Act 537 – J. Smith
 - a. Discussed earlier in the meeting need for Income Survey
- I. President's Report – J. Smith
 - a. No report
- J. Grants – J. Smith
 - a. No report

Unfinished Business

New Business

- A. D. Wentz looking at a grant for recycling containers
- B. Pres. Smith discussed the need for purchasing a pickup truck
 - a. Atty. Frycklund stated we do not need to put out for a bid if cost is \$21,800 or lower
 - b. D. Wentz stated that 20% of Liquid Fuels money can go towards the purchase
- C. Discussion of how to wash the vehicles so the salt does not destroy the vehicles. Pres. Smith suggested talking to Eric Snyder, Engineer. Roadmaster Hawk stated that PennDot personnel said he could take vehicles to their wash location

Additional Public Comments

- A. None

Adjournment

- Motion by D. Smith to adjourn the meeting; 2nd by D. Wentz; motion carried.

Submitted By:

Cathy Hawk

**Cathy Hawk
Secretary**

Next Scheduled Meeting: Monday, September 19, 2022 at 7:00pm at the Parryville Borough Hall