

BOROUGH OF PARRYVILLE
MEETING MINUTES
July 18, 2022

Meeting was called to order by Jason Smith, Council President at 7:08pm

Pledge of Allegiance

Roll Call:

Present: Jason Smith, President; Donald Smith, Councilman; Monica Kunkle, Councilperson; Cathy Hawk, Secretary; Robert Frycklund, Solicitor

Absent: Dustin Wentz, Vice President; Patricia Wentz, Councilperson; Tom Kobal, Mayor; Dana Brubaker, Treasurer

Prior Meeting Minutes

- February 21, 2022 – not available (Dana)
- June 20, 2022 – Motion by D. Smith; 2nd by M. Kunkle. Motion carried

Treasurer's Report

- Motion by D. Smith; 2nd by M. Kunkle. Motion carried

List of Bills

- Motion by M. Kunkle to add McGriff Insurance invoice for \$275 to the July 18, 2022, List of Bills; 2nd by D. Smith. Motion carried
- Motion by D. Smith to approve the July 18, 2022, List of Bills; 2nd by M. Kunkle; motion carried

Department Reports

- A. Zoning and Building Code
 - a. Pres. Smith and Marty Sowers discussed doing a walk/drive-through of the municipality to check for zoning and building code compliance/non-compliance
- B. Sewage Enforcement
 - a. Sec'y Hawk updated regarding Income Surveys
- C. Code Enforcement
 - a. Pres. Smith stated that Marty Sowers will be mailing letters of code violations
- D. Solicitor
 - a. No report
- E. Mayor
 - a. No report
- F. Engineer
 - a. Opened bids for Harrity Road project. Martin Paving was the low bid at \$33,928.60. May need to wait till 2023 for more Liquid Fuels funds
 - i. Motion by D. Smith to move forward with the project. M. Kunkle nay. Motion did not carry.

Board Reports

- A. Planning Commission
 - a. No report
- B. Zoning Hearing Board
 - a. No report

Committee Reports

- A. Building and Lights – D. Smith
 - a. Main & Water Street sensor

- b. Roadmaster Hawk stated the propane heater is now ventless which may cause moisture
- B. Health & Sanitation – J. Smith
 - a. Pres. Smith will try to get the apartment removed from our bill.
- C. Roads – D. Smith
 - a. D. Smith stated he is waiting for the County Commissioners to approve funding
 - b. Pres. Smith is looking for vehicles as our current are not in good shape; asked Roadmaster Hawk to contact a contractor who may be able to fix
 - c. Roadmaster Hawk stated the supplies from contractors for the South Fireline Road Grant project are delayed which may affect the timeline for the project
- D. Playground – P. Wentz
 - a. No report
- E. Canal Commission
 - a. No report
- F. Fire & Safety – M. Kunkle
 - a. Stated upcoming special events
- G. Finance & Budget – J. Smith
 - a. No report
- H. Act 537 – J. Smith
 - a. Discussed earlier in the meeting
- I. President’s Report – J. Smith
 - a. Electronics Recycling – Saturday, December 11 from 10a-12p
 - i. Discussed details. Need to decide if the Borough will cover any costs
 - b. National Suicide Prevention Hotline is 988
 - c. Grants
 - i. LSA Grant – still waiting
 - ii. Discussed options for grants. Suggested inviting our State and County elected officials to see the conditions of the Firehouse and Borough Hall
 - d. Carbon County Commissioners event on the 20th Anniversary of 9/11. RSVP by 8/22

Unfinished Business

- A. AirBNBs – Atty. Frycklund discussed our zoning ordinance and suggested that we look at Penn Forest’s ordinance regarding AirBNBs.

Additional Public Comments

- A. None

Adjournment at 8:01pm

- Motion by D. Smith to adjourn the meeting; 2nd by M. Kunkle; motion carried.

Submitted By:

Cathy Hawk

**Cathy Hawk
Secretary**

Next Scheduled Meeting:

- **Monday, August 15, 2022 at 7:00pm at the Parryville Borough Hall**