

BOROUGH OF PARRYVILLE
MEETING MINUTES
June 20, 2022

Meeting was called to order by Jason Smith, Council President. He announced the meeting is being recorded.

Pledge of Allegiance

Roll Call:

Present: Jason Smith, President; Dustin Wentz, Vice President; Donald Smith, Councilman; Monica Kunkle, Councilperson; Patricia Wentz, Councilperson; Robert Frycklund, Solicitor

Absent: Tom Kopal, Mayor; Dana Brubaker, Treasurer; Cathy Hawk, Secretary

Guests: Larry Calli, Esq. representing DaVita; Douglas Kopp, Engineer representing DaVita; Matthew Gast; Joe Bennett

President Smith gave the floor to Atty. Calli regarding the DaVita property DEP Sewage Facilities Planning Module.

New Business – DEP Module / DaVita

- Mr. Kopp stated that this module is “an easy way for municipalities to amend their Act 537 plans.” Parryville’s signature would say essentially “we have capacity in the system to provide this level of sewer service to this project and we are amending ours that this lot is going to be served by public sewage.” He stated he has been in contact with Parryville’s engineer Eric Snyder (Keystone) and Barry Isett regarding this, where Parryville is with a 537 Plan, the Intermunicipal Agreement.
- Atty. Frycklund clarified that the Module was just provided to Parryville in May; he requested Mr. Kopp to address the obligations and liabilities that are being requested by Parryville in the document
- Mr. Kopp stated there are no extra liabilities or obligations that haven’t already been made official through the Intermunicipal Agreement.
- Pres. Smith stated he had a discussion with Eric Snyder who stated that he did not have an issue with signing for the collection system portion of the Planning Module, however this site is the only collection system that the Borough has or will have in the near future. He would like them to have an agreement with the Borough indicating that DaVita is responsible for any maintenance or repairs associated with the line, not Parryville.
- Mr. Bennett stated that they already indemnified the Borough so the Borough would not have any liability.
- Atty. Frycklund stated that he remembered that but Mr. Snyder may not have been aware of those agreements
- Motion to approve the DaVita DEP Sewage Facilities Planning Module by D. Wentz; 2nd by D. Smith; motion carried.

Prior Meeting Minutes

- February 21, 2022 – not available (Dana)
- May 16, 2022 – Motion by D. Smith; 2nd by M. Kunkle. Motion carried

Treasurer’s Report

- Motion by D. Smith to approve the Treasurer’s Report; 2nd by P. Wentz; motion carried

List of Bills

- Amendment to the List of Bills – donation of \$100 to the United Veterans’ Organization (UVO)

- Question by D. Smith concerning Waste Management service at 360 Center Street; Pres. Smith stated that Parryville will need to invoice the owner of the apartment building for the overage of the dumpsters as they are on our account. Pres. Smith or Treas. Brubaker will contact them to open a separate account.
- Motion by D. Smith to approve the Amendment to the List of Bills to include the UVO donation; 2nd by D. Wentz; motion carried
- Motion by D. Wentz to approve the List of Bills including the UVO donation; 2nd by P. Wentz; motion carried

Department Reports

- A. Zoning and Building Code
 - a. No report
- B. Sewage Enforcement
 - a. No report per Pres. Smith from Barry Isett; Secretary Hawk contacted RCAP Solutions regarding Income Surveys
- C. Code Enforcement
 - a. No report
- D. Solicitor
 - a. No report
- E. Mayor
 - a. No report
- F. Engineer
 - a. D. Smith and Roadmaster Hawk attended meeting with Eric Snyder regarding the roads to be Tar & Chipped (N. Fireline) and S. Fireline project. Stated S. Fireline will be shut down from July 18 – August 18.

Board Reports

- A. Planning Commission
 - a. No report
- B. Zoning Hearing Board
 - a. No report

Committee Reports

- A. Building and Lights – D. Smith
 - a. PPL owns lamps; we are under contract for 10 years for the current lights; if we would want to change to LED, it would cost between \$168-\$203 per light. Need to find out when contract started which would need to be a discussion with the Business Account Services.
- B. Health & Sanitation – J. Smith
 - a. Electronics Recycling – Pres. Smith looking at dates with Responsible Recycling Services. Parryville is responsible for advertising. Pres. Smith will request December 10, 2022.
- C. Roads – D. Smith
 - a. Already discussed in Engineer’s Report
- D. Playground – D. Wentz
 - a. D. Wentz stated that P. Wentz will transition to be the Council Representative on the Playground Committee.
 - b. D. Wentz discussed cameras
- E. Canal Commission
 - a. No report
- F. Fire & Safety – M. Kunkle
 - a. No upcoming special events
 - b. Pres. Smith stated the monthly contribution from the Borough was transferred into their account
- G. Finance & Budget – J. Smith
 - a. No report
- H. Act 537 – J. Smith

- a. Discussed earlier in the meeting
- I. President's Report – J. Smith
 - a. Grants
 - i. Monroe County LSA grant denied; Pres. Smith called the grant reviewer in Harrisburg who explained that we need to get more support from local legislators
 - ii. We still have the State LSA grant in the works so Pres. Smith encouraged all to contact any politicians they have relationships with for letters of support and phone calls
 - iii. Pres. Smith submitted paperwork for a capital project grant

Unfinished Business

- A. No unfinished business

Additional Public Comments

- A. A resident stated 770 N. Harrity Road is being used as an AirBnB and wanted to know if they are zoned for that. Stated there was an excessive amount of people there and shared concerns.
 - a. Atty. Frycklund will look into this
- B. D. Smith stated an issue of a resident who has a well on Borough property roadway which in the future will be blacktopped. Atty. Frycklund stated that he will look into.

Adjournment

- Motion by D. Wentz to adjourn the meeting; 2nd by D. Smith; motion carried.

Submitted By:

Cathy Hawk

**Cathy Hawk
Secretary**

Next Scheduled Meeting:

- **Monday, July 18, 2022 at 7:00pm at the Parryville Borough Hall**