

BOROUGH OF PARRYVILLE
MEETING MINUTES
May 16, 2022

Meeting was called to order by Jason Smith, Council President, at 7:06 p.m.

Pledge of Allegiance

Roll Call:

Present: Jason Smith, President; Dustin Wentz, Vice President; Tom Kobal, Mayor; Donald Smith, Councilman; Monica Kunkle, Councilperson; Patricia Wentz, Councilperson; Cathy Hawk, Secretary; Robert Frycklund, Solicitor

Absent: Dana Brubaker, Treasurer

Prior Meeting Minutes

- February 21, 2022 – not available (D. Brubaker to provide)
- April 18, 2022 – Motion by D. Wentz to approve; 2nd by D. Smith. Motion carried

Treasurer's Report

- Motion by M. Kunkle to approve the Treasurer's Report; 2nd by P. Wentz; motion carried

List of Bills

- Motion by D. Smith to approve the List of Bills dated 5/16/2022; 2nd by D. Wentz; motion carried

Department Reports

- A. Zoning and Building Code
 - a. No Report
- B. Sewage Enforcement
 - a. Pres. Smith stated Andrea Martin from Barry Isett is working on cost analysis. Need Income Survey to be completed before they can provide the cost analysis. Need an updated Needs Survey as well (prior one was done 5 years ago). Barry Isett or the Engineer can do the Needs Survey. Need to look at options for who can do the Income Survey.
- C. Code Enforcement
 - a. No report
- D. Solicitor
 - a. No report
- E. Mayor
 - a. No report
- F. Engineer
 - a. No report

Board Reports

- A. Planning Commission
 - a. No report
- B. Zoning Hearing Board
 - a. No report

Committee Reports

- A. Building and Lights – D. Smith
 - a. No report
- B. Health & Sanitation – J. Smith

- a. Electronics Recycling – Responsible Recycling Services (RRS) – Pres. Smith is looking at potentially setting up a date; suggested having proof of residency during the recycling event as other municipalities do.
- b. Residents have stated they're confused about their garbage bills. Please direct them to call the 800# listed on the letter they received.
- C. Roads – D. Smith
 - a. D. Smith stated dump truck is repaired; Borough crew filled potholes on S. Fireline & Lower Main; mowed playgrounds; installed a few street signs; removed numerous dead trees on E. Fireline. D. Smith stated concerns with dead trees from specific owned properties which have been causing repeated power outages – D. Wentz suggested doing a walk-thru with Zoning Officer
- D. Playground – D. Wentz
 - a. D. Wentz met with Playground Committee: Need to replace gate at lower playground. Also will check to see who owns the dilapidated bus shelter at basketball court.
- E. Canal Commission
 - a. No report
- F. Fire & Safety – M. Kunkle
 - a. Gave update of upcoming events for the summer
- G. Finance & Budget – J. Smith
 - a. SLFRF (Covid monies) – Report due by April 30; J. Smith will follow up with D. Brubaker
- H. Act 537 – J. Smith
 - a. No updates
- I. President's Report – J. Smith
 - a. Noticing vehicles driving fast on Main and Center Streets; concern for safety of children
 - b. Suggested to put another sign "Wrong Way" midway on Chestnut Street
 - c. Need to paint curbs yellow again. Parking issues on Main and Chestnut Streets
- J. Grant Update – J. Smith
 - a. Monroe LSA, CDBG and State LSA
 - i. We should be hearing about the Monroe LSA in early Summer (\$1.3M)

No Unfinished Business

New Business

1. Request from Palmerton Memorial Day Parade for Monday, May 30; Mayor Kobal said not able to; Pres. Smith will inform Palmerton.

Additional Public Comments

1. Channel 13 asked if there was a solid date for S. Fireline being closed; not at this time

Adjournment

- Motion by D. Wentz to adjourn the meeting; 2nd by P. Wentz; motion carried. Meeting was adjourned at 7:36p.m.

Submitted By:

Cathy Hawk

**Cathy Hawk
Secretary**

Next Scheduled Meeting:

- **Monday, June 20, 2022, at 7:00pm at the Parryville Borough Hall**