

**BOROUGH OF PARRYVILLE**  
**BOROUGH COUNCIL MEETING MINUTES**  
**April 20, 2020**

Meeting was called to order at 7:00 pm by Cathy Hawk, followed by the Pledge of Allegiance.

Other members present were: Sharon Hinkle, Penni Szoke, Donald Smith, Monica Kunkle, Solicitor Robert Frycklund

Council members not present: Dana Brubaker

**Motion: Sharon Hinkle made a motion to approve the March 16th, 2020 meeting minutes. Penni Szoke second. All in favor. Motion passed.**

**Motion: Donald Smith made a motion to approve the March 25th, 2020 meeting minutes. Penni Szoke second. All in favor. Motion passed.**

## **TREASURER'S REPORTS**

**Motion: Sharon Hinkle made a motion to approve the March Treasurer's Report. Donald Smith second. All in favor. Motion passed.**

## **PRIOR MONTH BILLS**

**Motion: Sharon Hinkle made a motion to approve the March bills with the additions of the reimbursement to the fire company and payments to Lyons for the Walking Path (\$20,970) and Retainer (\$14,714.61) as soon as money is received from CFA. Penni Szoke second. All in favor. Motion passed.**

## **PRIOR MONTH ACTIVITY**

## **DEPARTMENT REPORTS**

**ZONING AND BUILDING CODE:** Cathy has been working with Marty and Ed from Light & Heigel to address some issues in the borough.

**SEWAGE ENFORCEMENT:** No report

**CODE ENFORCEMENT:** No report

**SOLICITOR:**

In the stone parking lot case, we were finally able to settle. Mr. Stemler had sent a check that was dated for two years prior. The solicitor has now received an updated check with the appropriate date for the appropriate amount from the judgement in that case. The case has been withdrawn since the property has been transferred. Any use of that property must be for residential use.

Mike Croddy & Bob Tucker filed a motion to dismiss the federal civil rights action filed against Parryville by Mr. Stemler. There was no merit.

Robert Frycklund noted that there are still two pending cases with Mr. Stemler. Robert has been trying to get in touch with Attorney Seijek.

**MAYOR:** At our March 16, 2020 meeting, Cathy Hawk read a letter of resignation from Mayor Kevin Greenzweig.

**Motion: Sharon Hinkle made a motion to accept the mayor's letter of resignation. Second by Donald Smith. All in favor. Motion passed.**

We will now have 30 days to fill the position of Mayor. We have already received two letters of interest and Cathy Hawk has been told that we should expect to receive one more.

**Robert Frycklund suggested that we publish the mayor opening on the website and in the newspaper. Robert also noted that until the position is filled, Cathy Hawk is the acting mayor.**

**BOROUGH ENGINEER:** Eric Snyder has been working with Cathy Hawk on a couple of proposed grants:

1. CDBG Grant for doing work on Cherry, Pine and Oak streets; to get the piping on Cherry Alley and down Pine Street and do the paving over top as well as paving on Oak Street from Center Street up to Cherry Alley.

**Motion: Sharon Hinkle made a motion to approve the submittal of the grant for Cherry, Pine and Oak streets. Second by Donald Smith. All in favor. Motion passed.**

2. CDBG Grant for building demo of the property on Main Street at the very end, at the bottom of the hill since it is a condemnable building.

**Motion: Sharon Hinkle made a motion to approve the submittal of the grant for the building demolition. Second by Penni Szoke. All in favor. Motion passed.**

## **BOARD REPORTS**

**PLANNING COMMISSION:** Jason Smith asked if Peach Alley will be part of the paving process. Cathy Hawk noted that Peach Alley is on the docket, but Cherry Alley was made a priority because the draining of Cherry Alley affects everything. Donald Smith talked to Doug Hawk today about Peach Alley and he suggested that we would need to use a milling machine to mill out Peach Alley. In the meantime, Doug Hawk said he can grade it and put modified down to try and make it better until the road can be paved. Cathy Hawk asked Donald Smith to address Jason Smith's concerns about Peach Alley with Eric Snyder and Doug Hawk and find out if the alley needs piping.

**ZONING HEARING BOARD:** No report

Michael Johnson volunteered for the Canal Commission.

## **COMMITTEE REPORTS**

**BUILDING AND LIGHTS:** No report

**HEALTH & SANITATION:** Dana Brubaker sent an email regarding late fees for solid waste bills. Currently late fees will be imposed for bills paid after April 30<sup>th</sup>. Sharon Hinkle suggested that we delay the late fees until June 30<sup>th</sup> due to COVID-19.

**Motion: Sharon Hinkle made a motion to delay solid waste bill late fees until June 30<sup>th</sup>. Second by Donald Smith. All in favor. Motion passed.**

**ROADS:** Donald Smith said the work on the pick up truck has been completed and the cost is \$3,200. We got our own bumper to save money.

The crew has been out cleaning up brush and trees from the most recent storm.

We only used some of the salt for roads this year, but the company will store our salt until next year and won't charge us for the storage.

The Service Team is now open from 9-1 for rental equipment.

**PLAYGROUND COMMITTEE:** Sharon Hinkle said there haven't been any playground committee meetings because of COVID-19. The second submittal was done for payment on the playground, but the third has not. They cannot tell us when we will receive the money because of shut downs due to COVID-19. The third submittal will be done this week. Sharon Hinkle asked if Doug Hawk could go through the playground and pick out any big rocks and set them aside.

**CANAL COMMISSION:** No report

**FIRE & SAFETY:** Monica Kunkle noted that all events have been cancelled until the COVID-19 restrictions have been lifted. Monica has the list nearly complete with all of the member names and birth dates – she will email the list to Dana Brubaker. The fire company is waiting to hear if they will be able to proceed with the picnic on June 16<sup>th</sup>.

**FINANCE AND BUDGET:** No report

**SOLID WASTE COLLECTION REPORT:** No report

## **UNFINISHED BUSINESS**

ACT 537 Update – Plan submitted to DEP on 3/22/19 - Still no update

## **NEW BUSINESS**

COVID-19 Update: Cathy Hawk noted that because we did the disaster declaration, if the borough spends money on preventative measures due to COVID-19, we can submit for reimbursement for materials and lost wages. Mark any receipts as “COVID-19” so we can keep them all together. Sharon Hinkle asked if Doug Hawk and other borough workers have masks and if not, we should look into getting them. Sharon Hinkle also suggested that we get hand sanitizer and wipes to keep at the borough hall.

Census Update: Cathy Hawk noted that Census mailings have gone out. Cathy Hawk asked Tiffany Oakley to put the link for the Census on the borough website.

**Motion: Sharon Hinkle made a motion to close the meeting. Monica Kunkle second. All in favor. Motion passed.**