

**BOROUGH OF PARRYVILLE**  
**BOROUGH COUNCIL MEETING MINUTES**  
**September 16, 2019**

Meeting was called to order at 7:00 pm by Cathy Hawk, followed by the Pledge of Allegiance.

Other members present were: Mayor Kevin Greenzweig , Sharon Hinkle, Solicitor Robert Frycklund, Penni Szoke

Council members not present: Patricia Wentz, Ralph Washburn, Dana Brubaker

**Public Comment:** Gayle Shaffer asked if there was anything the borough could do to force landlords to tell us who is renting their properties. Cathy Hawk noted that any person moving into the borough would be required to fill out a moving permit. Gayle will contact Weissport officials to see how they handle a similar situation.

**Public Comment:** Mike Johnson asked about the guy living the trailer. Marty Sowers will be coming down to look at the property. We currently have no way of knowing who the land belongs to. We had thought it belonged to Palmerton, but it actually belongs to the Pohopoco Creek. Kevin has contacted Beltzville, State Police, DCNR and they can't do anything about it.

**Public Comment:** Donny Smith mentioned a car parked on Main Street on ramps. There should be an ordinance that says you cannot work on a vehicle on the main road. Kevin Greenzweig will put a notice on the vehicle after the meeting.

Kevin Greenzweig asked Donny Smith if he had any additional information regarding the bridge plaque. He said he hasn't had a chance.

Kevin Greenzweig asked Phyllis for an update on the overgrown property. He noticed some landscapers working on the property. She said there are still issues. Kevin suggested that she look into filing a civil case.

**Motion:** Sharon Hinkle made a motion to approve the prior month meeting minutes with one correction: The playground equipment has not been ordered yet. Penni Szoke second. All in favor. Motion passed.

### **TREASURER'S REPORTS**

**Motion:** Sharon Hinkle made a motion to approve the August Treasurer's Report. Penni Szoke second. All in favor. Motion passed.

## **PRIOR MONTH BILLS**

**Motion:** Sharon Hinkle made a motion to approve the September 16<sup>th</sup> bills. Penni Szoke second. All in favor. Motion passed.

## **PRIOR MONTH ACTIVITY**

### **DEPARTMENT REPORTS**

**ZONING AND BUILDING CODE:** No report

**SEWAGE ENFORCEMENT:** We will be in contact with Keith Valentine about the trailer

**CODE ENFORCEMENT:** No report

**SOLICITOR:** No report

**MAYOR:** We still want to get the speed limit signs put up on Main Street. Someone has suggested turning the street by the playground into a one-way street – Robert will look into it.

**BOROUGH ENGINEER:** No report

### **BOARD REPORTS**

**PLANNING COMMISSION:** No report

**ZONING HEARING BOARD:** No report

### **COMMITTEE REPORTS**

**BUILDING AND LIGHTS AND ROADS:** We're going to have a roofing contractor come in on a rainy day to find the leaks. (Muffley)

**HEALTH & SANITATION:** No report

**ROADS:** The fire company flushed out 4 culverts on North Fireline and it's clear under the road. We can't find the issue and may need to dig it up.

The issue with the basement flooding has been addressed. The sidewalk has been dug up and the fire trucks flushed the pipe.

We have two bids in for the tree removal. We are waiting on two more bids.

We have gotten two loads so far of cold patch and it's working well.

Donny Smith asked about the alley repairs – Sharon Hinkle noted that we are working on applying for grants to help with the alleys throughout the borough.

**PLAYGROUND COMMITTEE:** We should have the final bid this week for everything. Once that's in, we can order the equipment and then it would be complete 5-6 weeks after. We got the estimate for the walking path and it did come in under the grant amount. Sharon Hinkle asked Doug Hawk if we already got handicapped signs for the playground. We will need to order 1 handicapped sign.

Sharon asked how long Doug and his team would need to get the old equipment removed. Doug is confident that he would be able to get it cleared out within a week.

Sharon asked about doing a grand opening when the playground is completed – approx. early to mid-November. Kevin Greenzweig suggested that we do the grand opening and Christmas party together.

Sharon found out that we can put security cameras on the playground. Jason said he got a nice set of cameras (4 cameras) from Amazon for less than \$200 and will give Sharon the specs.

**CANAL COMMISSION:** No report

**FIRE & SAFETY:** Sharon Hinkle has been talking with the fire company. Our engineer has suggested that we apply to LSA for another grant with the fire company. (LSA is who gave us the grant for the playground) The grant process will take time, but we're hoping in a couple of years, we could get a whole new fire company (building included) because the foundation of the building is crumbling.

**SOLID WASTE COLLECTION REPORT:** No report

## **UNFINISHED BUSINESS**

ACT 537 Update – Plan submitted to DEP on 3/22/19 – Still nothing

Carbon County Municipal Waste Management Plan – No update

Fallen Tree on Main Street – So far, Matt's Tree Service is the best price. Doug is still waiting on two additional bids. Cathy suggested that we just move forward with the lowest bid once all the bids are in.

**Motion: Sharon Hinkle made a motion to move forward with the lowest tree removal bid if the funds are available in the budget. Penni Szoke second. All in favor. Motion passed.**

Dana Brubaker presented 9 late garbage bills for review and is seeking legal service. The service & court fees will be approx \$1,200 to \$1,500 to file but any judgment would include the cost of legal fees. Sharon asked what the total amount owed. Robert estimated that the borough is owed \$8,400.

**Motion: Sharon Hinkle made a motion to move forward with legal service for the late garbage bills. Penni Szoke second. All in favor. Motion passed.**

## **NEW BUSINESS**

Doug Hawk has asked about getting a borough credit card for purchasing supplies from businesses where we don't have an account. If we were to apply for a traditional (unsecured) credit card, we would need a borough representative to co-sign for it. Dana Brubaker has asked if we would be open to a secured credit card. A secured credit card would allow us to put up collateral instead of having a person co-sign. If we're open to it, Dana will research options.

Sharon asked how much credit we would need. Doug is thinking we would need \$15,000 to secure the equipment rental for the excavating and other special equipment for the road repairs. Sharon noted that this money would fall under the grant money. Cathy suggested that we move forward with researching secured credit card options.

**Motion: Sharon Hinkle made a motion to close the meeting. Penni Szoke second. All in favor. Motion passed.**