

BOROUGH OF PARRYVILLE
BOROUGH COUNCIL MEETING MINUTES
May 20, 2019

Meeting was called to order at 7:00 pm by Cathy Hawk, followed by the Pledge of Allegiance.

Other members present were Penni Szoke , Patricia Wentz, Solicitor Robert Frycklund and Mayor Kevin Greenzweig

Council members not present: Ralph Washburn, Sharon Hinkle, Dana Brubaker

Motion: Penni Szoke made a motion to appoint Dana Brubaker as Treasurer and Tiffany Oakley as Secretary. Patti second. AIF.

Starting with Mike Keffer. The revised plan came in for the 110 Main Street subdivision. The board has not seen the plan yet. Mike noted that the 90 days required would expire by the time of the next board meeting. The planning commission will need to sign the plan as will the board. Once it is signed, it can be picked up.

Motion: Penni Szoke made a motion to conditionally approve the Parryville Properties LLC plan upon the confirmation of elimination of the comment regarding public sewer and public water. Patty Wentz second. All in favor. Motion passed.

PRIOR MONTH ACTIVITY

Motion: Patty Wentz made a motion to approve the prior month meeting minutes. Penni Szoke second. All in favor. Motion passed.

Motion: Patty Wentz made a motion to approve the March Treasurer's Report. Penni Szoke second. All in favor. Motion passed.

Motion: Patty Wentz made a motion to approve the April Treasurer's Report. Penni Szoke second. All in favor. Motion passed.

Motion: Penni Szoke made a motion to approve the April 15th bills. Patty Wentz second. All in favor. Motion passed.

Motion: Penni Szoke made a motion to approve the May 20th bills. Patty Wentz second. All in favor. Motion passed.

DEPARTMENT REPORTS

ROADS, BUILDING AND LIGHTS – by Doug Hawk. 99% approval of \$52,000 grant that would build the road up and install grates. North and South Fireline will be tar & chipped. Doing a lot of storm drain work and pitch work to improve run off. Working on a full length storm drain will be placed on Cherry Lane. The bidding process is slow and we're working on grants wherever possible. They've requested a letter on borough letterhead for 50% up front financing to get started.

Public Comment: A resident (Joe) from Peach Alley brought pieces of the alley that have ended up in his yard. Doug Hawk asked for the resident's address so he could investigate.

Public Comment: Amen Brown asked about getting a speed bump installed on Main Street. He was told that he would need to talk to PennDOT. Kevin Greenzweig offered to contact PennDOT on his behalf. Amen asked if he could start a petition to get approval for a speed bump. The board approved.

Public Comment: Amen Brown asked if the borough had any plans for the second half of his house on Main Street. Cathy Hawk noted that the borough recently purchased the house and hadn't made any decisions yet. Amen asked about purchasing the house from the borough. Cathy Hawk instructed him to write a letter and make an offer.

ZONING AND BUILDING CODE: No report submitted by Marty Sowers.

SEWAGE ENFORCEMENT: No report submitted by Keith Valentine.

CODE ENFORCEMENT: No report submitted by Marty Sowers.

SOLICITOR: Robert Frycklund has nothing to report for the general meeting but will discuss certain matters in the Executive Session.

MAYOR: Kevin Greenzweig apologized for not being present at meetings for last 6 months. He has continued to work behind the scenes, but he will try his best to be here every month moving forward.

BOROUGH ENGINEER: Eric Snyder is working on two grants - ne for the township and one that has just been approved.

BOARD REPORTS

PLANNING COMMISSION: We are accepting the resignations of two people and two people have expressed interest in joining. Resignation Kathi Wolter and Adam Christman

Motion: Patty Wentz made a motion to accept the resignations of Kathi Wolter and Adam Christman. Penni Szoke second. All in favor. Motion passed.

Motion: Patty Wentz made a motion to appoint Jason Smith to serve Adam Christman's term ending December 31, 2019 and Nicholas Kurek to serve Kathi Wolter's term ending December 31, 2020 for the Planning Commission . Penni Szoke second. All in favor. Motion passed.

Cathy Hawk instructed Jason (jtsmith0921@gmail.com) and Nicholas (nkurek@gmail.com) to contact Tiffany if they are interested in attending seminars in East Stroudsburg suggested by Cathy. Tiffany will make the arrangements.

ZONING HEARING BOARD: Cathy asked if anyone was interested in joining the Zoning Hearing Board. Amen Brown (amenbrown@gmail.com) has volunteered to be on the Zoning Board. We would still need two additional people to serve on the board. Cathy will email the job description to Amen. Cathy will also send the seminar info to Amen.

COMMITTEE REPORTS

HEALTH & SANITATION: There are no reported issues.

PLAYGROUND COMMITTEE: We received the LSA Grant to improve the playground. We have the contract in hand for \$147,146 for specific equipment, ADA accessibility, safety precautions, etc. The plan is to get the playground finished this Summer, based on the availability of funds.

CANAL COMMISSION: Nicholas Kurek has volunteered to serve as the head of the canal commission.

Motion: Patty Wentz made a motion to appoint Nicholas Kurek to the Canal Commission. Penni Szoke second. All in favor. Motion passed.

FIRE & SAFETY: No report.

SOLID WASTE COLLECTION REPORT: No report.

UNFINISHED BUSINESS

1. ACT 537. Plan was submitted on 3/22/19. We have not received any updates.
2. Dirt & Gravel application has been put out to bid. It was published in the paper today and will run again on Thursday.
3. Patty Wentz looked into the Hometown Hero banners. The price would vary between \$225 and \$250 per banner because PPL would need to inspect the poles.
4. Patty Wentz noted that Meeting Minutes have not been posted on the website since September. Tiffany Oakley will look into getting the meeting minutes posted and updating the website.

Public Comment: A resident suggested that the borough get a phone/answering machine that could be checked regularly. Tiffany Oakley suggested that email is still the best way to get in touch.

Public Comment: A resident noted that garbage bills were dated April 15th but mailed May 1st. The due date was extended to May 31st. Dana Brubaker had previously explained that the company sending the bill had made a mistake in not sending them on time so they were sent and the deadline was extended.

Public Comment: A resident noted that years ago, the garbage bill was sent with the tax bill. They asked about the possibility of sending the garbage bill with the tax bill for next year. Tiffany Oakley will ask Dana if this is a possibility.

Motion: Penni Szoke made a motion to adjourn. Patty Wentz second. All in favor. Motion passed.